

Copy of Roblee Foundation Grant - Spring 2023

Joseph H. & Florence A. Roblee Foundation

Organization Eligibility

Organization Name*

Character Limit: 100

Website url*

Character Limit: 2000

City and State in which organization is providing services*

Character Limit: 200

Eligibility Requirements*

- Only one application per organization per year
- If this is your first time applying you must contact Jane Callahan at jcallahan@robleefoundation.org or call 314-963-7713. If you do not, this funding request may not be considered
- Qualify as a nonprofit or community organization holding a current tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

I have read and understand the following eligibility requirements?

Choices

Yes

No

Are you a first time applicant with the JF Roblee Foundation*

If yes, please contact the foundation to discuss the fit of the funding request:

jcallahan@robleefoundation.org

Choices

yes

no

Funding Request

Agency Mission (general agency activities and overview)*

If more than one organization is involved please describe each agency.

Character Limit: 840

Type of Funding Request*

Choices

Operating Expenses

Program/Project

Project Title/Short Description*

If requesting operating expenses list title as 'operating expenses'. If funded, this will be used on our website and IRS 990 filing

Character Limit: 80

Amount Requested*

Character Limit: 20

Project Budget (Roblee Budget Template)*

If requesting funds for operating expenses, please use agency budget.

We require the use of the below budget template.

Please download the template [here](#), complete and upload it below.

*See the [guidance document](#) for more information.

File Size Limit: 2 MB

Total current agency budget*

If the applicant agency is a national organization, please use the budget total for the specific location in which the work is planned.

Character Limit: 20

Please describe the goals and objectives for project.*

If requesting operating funds please describe organizational goals.

Character Limit: 1530

List specific activities to achieve aforementioned objectives. What is the project timeline?*

If requesting operating funds please provide more detailed information about how your organization accomplishes its goals and objectives.

Character Limit: 1530

Describe who will be served by this grant. How many will be served?*

If requesting operating funds, please describe who the organization serves.

Character Limit: 520

What are the community/client needs or problems that will be addressed by this project?*

Why is this issue important?

If you are requesting operating funds, please explain the community/client need that your organization addresses.

Character Limit: 1000

What are the organization's most significant interactions with other organizations and initiatives?*

For project requests, address this question with respect to that project only. (e.g., who are the other partners, what is your past experience collaborating with each organization, what is their role in this project, and what is their expertise, etc.?)

Character Limit: 620

What other agencies or projects are doing similar work in the region and how are you different?*

Character Limit: 620

How will you measure success?*

Please explain how you will evaluate if the project is meeting the stated objectives, emphasizing outcomes. If you are requesting operating funds explain how the organization will evaluate its overall goals. How does your organization collect and manage outcome and output data?

Character Limit: 750

Evidence of Past Success:*

Please explain the proposed project's past evidence of success. Include outcomes rather than outputs. If this is a new initiative based on a proven practice please share information about the model's prior success. If you are applying for operating funds, please provide information about the organization's evidence of success.

Character Limit: 1135

Staffing*

Please list key positions, qualifications, and experience. List full-time equivalents and if the positions are current or new positions. If position has not yet been filled, list requirements.

Character Limit: 560

Total revenue last fiscal year*

Character Limit: 20

Total agency expenses last year*

Character Limit: 20

Current Project Funders*

Please list donors that were approached for the current fiscal year and the response to date. If requesting operating funds, please list funders who have provided support for the organization.

Character Limit: 440

Amount of current operating reserves or endowment*

Net Assets Without Donor Restrictions minus any fixed assets.

If the organization has an affiliated foundation please include that information

Character Limit: 20

Percent of expenses spent on programs in last fiscal year*

The total of program, administration, and fundraising expenses equal 100%.

Character Limit: 3

Percent of expenses spent on administration in last fiscal year*

The total of program, administration, and fundraising expenses equal 100%.

Character Limit: 3

Percent of expenses spent on fundraising in last fiscal year*

The total of program, administration, and fundraising expenses equal 100%.

Character Limit: 3

What percent of your board members made a financial contribution to the organization?*

Character Limit: 3

Authorizing Signature

Authorization*

I authorize that the information included in this proposal is accurate and that I have the authority to submit the proposal on behalf of the applicant agency.

Choices

yes

no

Authorized by*

Name and title of Board Chair or President/CEO/ED of applicant organization

Character Limit: 250